

## EASO'S PROPOSAL FOR THE REVISION OF THE RELEX MATRIX

RELEX is an external relations information matrix that provides updates on existing relations and cooperation activities focused on Third Countries and International and Regional organisations through a dedicated joint overview described in six sheets. At the moment, the following areas are covered:

- Working Arrangements (WA) between EU Agencies;
- WA with the EU institutions;
- WA with Regional and International Organisations;
- WA with Third Countries;
- Technical Cooperation Projects;
- Cooperation with EU non-JHA Agencies;
- Deployment of Liaison Officers and
- Cooperation with networks.

In the questionnaire sent to the contacts points of the JHAAN Network, all the contacts points agreed on the need to keep the RELEX matrix and considered it a useful tool (average score of 3/4 out of 5). The tool will be maintained for internal use only and it will be marked as LIMITED.

In order to increase the efficiency and the practical use of the tool, the below modifications are suggested:

1. It would be useful to insert hyperlinks to the cooperation agreements that are publicly available (in tabs 1, 2,3,4). References for further information about technical cooperation and the networks (tabs 5, 8) could also be added via hyperlinks. This way, the matrix would better serve as a reference document when exploring or drawing up new agreements with EU institutions, International organisations, third countries etc.

2. The document would also benefit from clearer instructions on the exact scope of the different tabs – for the editors and also for the readers to understand what is in and what isn't covered. The same is valid for the aim, purpose and frequency of the document, which could be better described in the introduction. Detailed instructions have been inserted in each sheet (please see the proposed modification in the attached template).
3. In order to simplify the document and make it more concise, we revised the categories and terminology. We ensured coherence also between the different tabs.
4. Concerning technical cooperation (tab 5), it would be useful to have a column on the status of the projects/cooperation, including on when the project ended (i.e ongoing; completed; extended).
5. Concerning technical cooperation (tab 5), it is proposed to add a column with a short description of the project/cooperation, including the main deliverable. The addition of hyperlinks to explanatory documents of the project, if available, is envisaged.
6. We suggest to delete the liaison officer tab (tab 6 and the column on liaison officer in tab 3) to add the list of currently deployed LOs and their contacts in the contact list file of the JHA Network agencies. In this way, it will be a more living and up to date document.
7. Concerning the frequency, we propose that the tool is updated once a year, by the Relex Working Group in coordination with the chairing agency. In this way, the revision of the tool will be handled directly by the relevant experts and will decrease the workload on both sides.

Please see below the proposed template.

## RELEX MATRIX TOOL

### INTRODUCTION

#### **External Relations Information Matrix (Relex Matrix)**

The Agencies on a regular basis provide updates on existing relations and cooperation activities with Third Countries and International and Regional organisations at meetings and through a dedicated joint overview described in six sheets. The sheets provide detailed information on external cooperation instruments:

- Cooperation instruments between EU Agencies;
- Cooperation instruments with the EU institutions and bodies;
- Cooperation instruments with Regional and International Organisations;
- Cooperation instruments with Third Countries;
- Technical Cooperation;
- Cooperation with networks;
- Cooperation instruments with non-JHA Agencies.

The aim is to provide a better awareness of the existing relations and cooperation activities in order to increase coordination between the work of the agencies and to avoid possible duplications.

Frequency: The document should be update one a year in occasion of Relex working group. The last update took place on X.

Last update: X

Protection level: **LIMITED**

**SHEET 1 – COOPERATION INSTRUMENTS BETWEEN EU AGENCIES**

Cooperation Instruments between JHA Agencies				
Agency <sup>1</sup>	Agency	Name of the instrument/Hyperlink	Status	Main actions/goals foreseen
Name of the JHA agency in alphabetical order.	The name of the entity/Agency will be introduced in alphabetical order.	Refer to the name of the instrument (i.e. Working arrangement; Memorandum of Understanding; Cooperation agreement; Exchange of letter; Service Level Agreement etc). Insert hyperlinks to the cooperation agreements that are publicly available. Double reporting should be avoided. The instrument can be mentioned just once.	Introduce the state of play of the instrument (in force; under development). For the instrument in force, introduce the date of entry into force of the instrument.	Provide information on the main actions/goals foreseen under each instrument (i.e. exchange of methodology and strategic information; production of joint strategic analyses; provision of expertise, training).
CEPOL				
EASO				
EMCDDA				
eu-LISA				
EUROJUST				
EUROPOL				
FRA				
FRONTEX				

<sup>1</sup>Report on the same cooperation agreement only once.

**SHEET 2 – COOPERATION INSTRUMENTS WITH EU INSTITUTIONS OR BODIES**

Cooperation Instruments with EU institutions or bodies						
Agency	Entity	Name of the instrument/Hyperlink	Status	Main actions/goals foreseen	Main Activities in current year	External Strategy
Name of the agency in alphabetical order.	The name of the entity will be introduced in alphabetical order.	Refer to the name of the instrument (i.e. Working arrangement; Memorandum of Understanding; Cooperation agreement; Exchange of letter; Service Level Agreement etc). Insert hyperlinks to the cooperation agreements that are publicly available.	Introduce the state of play of the instrument (in force; under development). For the instrument in force, introduce the date of entry into force of the instrument.	Provide information on the main actions/goals foreseen under each instrument (i.e. exchange of operational information and analysis; production of joint strategic analyses; provision of expertise).	Refer to specific actions foreseen/planned in the current year.	Indicate the presence of an external strategy in place; the date of entry into force and if a revision of this strategy is taking place or it is foreseen.
CEPOL						
EASO						
EMCDDA						
eu-LISA						
EUROJUST						
EUROPOL						
FRA						
FRONTEX						

**SHEET 3 – COOPERATION INSTRUMENT WITH REGIONAL AND INTERNATIONAL ORGANIZATIONS**

Cooperation Instruments with regional and international organisations					
Agency	Entity	Name of the instrument/Hyperlink	Status	Main actions/goals foreseen	Main Activities in current year
Name of the agency in alphabetical order.	The name of the entity will be introduced in alphabetical order.	Refer to the name of the instrument (i.e. Working arrangement; Memorandum of Understanding; Cooperation agreement; Exchange of letter; Service Level Agreement etc). Insert hyperlinks to the cooperation agreements that are publicly available.	Introduce the state of play of the instrument (in force; under development). For the instrument in force, introduce the date of entry into force of the instrument.	Provide information on the main actions/goals foreseen under each instrument (i.e. exchange of methodology and strategic information; production of joint strategic analyses; provision of expertise).	Refer to specific actions foreseen/planned in the current year.
CEPOL					
EASO					
EMCDDA					
eu-LISA					
EUROJUST					
EUROPOL					
FRA					
FRONTEX					

**SHEET 4 – COOPERATION INSTRUMENTS WITH THIRD COUNTRIES**

Cooperation Instruments with third countries					
Agency	Entity	Name of the instrument/Hyperlink	Status	Main actions/goals foreseen	Main Activities in current year
Name of the agency in alphabetical order.	The name of the entity will be introduced in alphabetical order.	Refer to the name of the instrument (i.e. Working arrangement; Memorandum of Understanding; Cooperation agreement; Exchange of letter; Service Level Agreement etc). Insert hyperlinks to the cooperation agreements that are publicly available.	Introduce the state of play of the instrument (in force; under development). For the instrument in force, introduce the date of entry into force of the instrument.	Provide information on the main actions/goals foreseen under each instrument (i.e. exchange of methodology and strategic information; production of joint strategic analyses; provision of expertise, training).	Refer to specific actions foreseen/planned in the current year.
CEPOL					
EASO					
EMCDDA					
eu-LISA					
EUROJUST					
EUROPOL					
FRA					
FRONTEX					





**SHEET 6 – COOPERATION INSTRUMENTS WITH NON-JHA AGENCIES**

Cooperation Instruments with non-JHA Agencies					
Agency	Entity	Name of the instrument/Hyperlink	Status	Main actions/goals foreseen	Main Activities in current year
Name of the agency in alphabetic al order.	Type the name of the non-JHA agency. The entity will be introduced in alphabetical order.	Refer to the name of the instrument (i.e. Working arrangement; Memorandum of Understanding; Cooperation agreement; Exchange of letter; Service Level Agreement etc). Insert hyperlinks to the cooperation agreements that are publicly available.	Introduce the state of play of the instrument (in force; under development). For the instrument in force, introduce the date of entry into force of the instrument.	Provide information on the main actions/goals foreseen under each instrument (i.e. exchange of methodology and strategic information; production of joint strategic analyses; provision of expertise, training).	Refer to specific actions foreseen/planned in the current year.
CEPOL					
EASO					
EMCDDA					
eu-LISA					
EUROJUST					
EUROPOL					
FRA					
FRONTEX					

**SHEET 7 – COOPERATION WITH NETWORKS**

Cooperation with Networks on external cooperation				
Agency	Entity	Relation	Status	Main activities
Type the name of the Agency. The entity will be introduced in alphabetical order.	Type the name of the Network. The entity will be introduced in alphabetical order.	Refer to the type of cooperation/role of the agency with the Network (Member; Observer; Memorandum of understanding; Working arrangement). The addition of hyperlinks to explanatory documents, if available, is envisaged.	Introduce the state of play of the cooperation (ongoing; under development). For the ongoing cooperation, introduce the starting date of the cooperation.	Provide a short description of the main activities of the Network and of the type of cooperation.
CEPOL				
EASO				
EMCDDA				
eu-LISA				
EUROJUST				
EUROPOL				
FRA				
FRONTEX				